

Wyoming Prevention Framework Community Grant Report

Attachment B

This report is for this time period

February 2007 - June 30, 2007

February 2007 -
April 2007

Please email this report as an **attachment** to...
Substance Abuse & Mental Health Services Division,
Wyo Dept. of Health
lisa.laake@health.wyo.gov

Today's Date

County

Contract Organization Name

5/11/2007

Fremont

Fremont Counseling Services

For information call 1-800-535-4006
or 307-777-6494

Your Name

Your Mailing Address

City, State, Zip

Your Work Phone Number

Fax

Your Work Email Address

Tauna Groom Smith

1110 Major Avenue

Riverton, WY 82501

307-856-6587

307-856-2668

tgroomsmith@wyoming.com

Please keep both a hard-copy and file copy for your records

Item	Contract Deliverables	Date due	Percent Completed (or notes on amount completed)	Date Completed	Comments or Notes
A Staff, Board of Directors, Volunteers, Work Assignments, and Technical Assistance					
1	SPF Staff Hired (report name, percent of time, email address, phone number)	1-Feb-07	100	2/26/2007	Tauna Groom Smith 100%, tgroomsmith@wyoming.com, 307-856-6587, 307-349-4495
2	Supervise SPF staff/staff evaluation (note dates and any notes)				
3	Name, title, and phone number of the staff's supervisor				Becky Parker, Substance Abuse Manager, 856-6587
4	Criminal history record compliance (briefly note yes or no if any action was taken this quarter--do not report names)				Compliance for Tauna w/Fremont Cty Schl Dist 6 (2002) & ASAP KICK-IT (2005)
5	Staff training and paid travel (list all training paid under the contract, dates, traveler name, amount)				Prevention Framework Training (3/5&6/07), Gov Conference for Impaired Driving (5/2/07) - Tauna -
6	Notify the Division of any board of directors/staffing changes				
7	Other Contract Work Agreements (report details)	3/30/2007	100%	3/30/2007	WYSAC contract
8	Complete agreement with SPF-TAC				
9	Other				

B Needs Assessment Activities

1	Needs Assessment Training/Winter 07 Meeting	Feb or March 2007		3/5&6/07	Tauna Groom Smith, Jerry McAdams
2	Needs Assessment Instrument Received	Feb or March 2007		3/5&6/07	Needs Assessment workbook received
3	Data Collection		75	4/30/2007	Workbook in progress
4	Data Analysis				
5	Priorities Identified				
6	Needs Assessment Sent to SAD	1-Jun-07			
7	Receive SAD Comments @ Needs Assessment	15-Jun-07			
	Revise Needs Assess/Submit Final				
8	Other				

Item	Contract Deliverables	Date due	Percent Completed	Date Completed	Comments or Notes
C Community Infrastructure Activities					
1	Community Advisory Council Activities briefly list CAC activities				Advisory Council Meets once a month. Small work groups meet to discuss and answer workbook questions.
2	Community Advisory Council Meetings List dates & number of people who attended <i>See below for membership report</i>		100		March 13 - 23, April 10 - 8
3	Budget and Funding Approved by CAC (attach minutes)				
4	Community Resource Assessment note date and attach report				

5	Present Findings/Process to Community				
6	(Optional) local SAPST and/or CADCA Training for SAC/Community		100	3/26-29/2007	Best Western Inn @ Lander, WY
7	Briefly describe how the community was involved in the SPF process during this reporting period				PF Workbook Consumption work group, town Chambers helping w/ events data, Riverton Town Hall Mtg - 5/9/07, agencies pooling to gather data and answer questions.
8	Other CAC/Infrastructure				

D Strategic Planning Activity

	Attend Strategic Planning Training	Jul-07			
	Receive Strategic Planning Materials from SAD				
	Research Evidence Based Strategies				
	Match Strategies to Data/Needs				
	Write Strategic Plan				
	Submit Strategic Plan to SAD				
	Receive SAD Comments/Revise/Final Plan	31-Aug-07			
	Other				

Item	Contract Deliverables	Date due	Percent Completed	Date Completed	Comments or Notes
E	Implementation (only with SAD approval)				

F Deliverables and Assurances Reports

	For February 1 - April 30				
1	May 15: Submit this report to SAD	15-May-07	100	5/15/2007	See attached
2	May 15: Submit Expenditure Report to SAD	15-May-07	100	5/15/2007	See attached
	For February 1 - June 30				
3	July 31: Submit CLI to SAMHSA	31-Jul-07			
	For May 1 - June 30				
4	July 31: Submit Expenditure Report to SAD	31-Jul-07			
	For May 1 - September 30				
5	October 15: Submit this report o SAD	15-Oct-07			
	For July 1 - September 30				
6	October 15: Submit Expenditure Report to SAD	15-Oct-07			
7	Complete evaluation agreement with WySAC	30-Mar-07	100	3/30/2007	Chose to pay entire amount up front
8	Provide any other evaluation information				
9	Submit any requested data	4/30/2007	75		Events & ads remaining
10	Obtain Chapter 16 Prevention Certification			May of 2007	Tauna attended SAPST training in Evanston, WY
11	On-Site evaluations or reviews			5/10/2007	Met with Rodney & Connie from Wind River Reservation
12	Post 2 newspaper ads/articles about the SPF grant (attach copy)		50	4/30/2007	Riverton Ranger - see attached

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G	Other Information				
1	Briefly describe any actions taken by the LEAD AGENCY (fiscal agency) board of directors or high level staff around the SPF SIG grant				
2	Restricted activities (report any approval requested and received for these)				
	fairs/brochures/educational materials				
	media				
3	Please note any significant changes from the budget submitted in the application.				
4	What was the one greatest accomplishment this reporting period? How was this accomplishment shared with the community?				Pooling members of the communities (including agency reps) to work together on the PF workbook - knowing they are working toward a common goal.
5	What was the one greatest barrier this reporting period? What was done to address this barrier?				People of the community understanding the purpose of the first phase of this project. Explantion & sharing of data opened many eyes as to what's real in our county.
6	Please briefly list any significant changes or information related to this grant				

